26 March 1980

MEMORANDUM FOR:	Acting Chief, Policy and Plans Group
FROM:	Deputy Director of Security (PTOS)
SUBJECT:	Entries for the DDA Log 20 - 26 March 1980 (U)

gge ^{me}	1. On 21 March, Mr. William N. Hart, the Associate Deputy Director for Administration, visited the for a briefing on the operation of the Center and an inspection of its facilities. (U)

- 3. The Agency's Annual Occupational Safety and Health Report, prepared for the Secretary of Labor in compliance with provisions of the Occupational Safety and Health Act, has been completed and forwarded for the DCI's signature. The comprehensive report was prepared in accordance with guidelines provided by the Secretary of Labor. It covers all elements of the Agency's Safety and Health Program, the activities during Calendar Year 1979, and plans for Calendar Year 1980. The report reflects some shortfalls in inspections and training but overall indicates a very healthy program.
- 4. In support of the Safety Educational and Promotional Program overseas, 320 copies of the National Safety Council's magazine Family Safety were provided to safety

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	officers of Africa Division, East Asia Division, European Division, Near East Division and Latin America Division of the DDO; Office of SIGINT Operations and Office of Technical Service for distribution to their overseas facilities. A total of 2,180 copies of Family Safety was made available to Agency employees in the Headquarters area and at (U)	
<u>`/</u>	5. On 21 March, an Overseas Security Support Branch officer completed a TDY to to assist the Station in its emergency preparedness. (S)	25)
	6. On 24 and 25 March, representatives of the Office provided support to senior Agency officers testifying before the Defense Subcommittee and the Foreign Operations Subcommittee of the House Appropriations Committee. (U)	
	PROJECTIONS: 27 March - 2 April	
,	On 27 March, representatives of the Office will provide support to senior Agency officers testifying before the Defense Subcommittee of the House Appropriations Committee. (U)	
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